

Belmont Contributory Retirement Board

Minutes of Meeting of October 30, 2023

Meeting Conducted Pursuant to Section 40 of Chapter 2 of the Acts of 2023

Board Members Present: Thomas Gibson, Chair; Walter Wellman (remote); Brian Antonellis, Donna Tuccinardi, Ross Vona. Staff Present: Ryan Horan; Joseph Martin.

Guests Present: James H. Quirk, Jr., Esq., Board Attorney (Remote); Scott Driscoll, NEPC (Remote); Denise D'Entremont, Rhumblin (Remote); Francesco Daniele, PRIM; David Gurtz, PRIM.

Identified Public Attendees: Kevin Balaod (remote), Ted Pendergast (remote), Gar Chung (remote), James Riccio (remote), Tom O'Brien (remote).

Mr. Gibson called the meeting to order at 9:24 am and introduced the Board Members and guests.

Motion by Mr. Antonellis, seconded by Ms. Tuccinardi, to approve the September 25, 2023, Board Meeting and Executive Meeting Minutes.

Roll Call:

Mr. Wellman	Yes
Mr. Gibson	Yes
Ms. Tuccinardi	Yes
Mr. Antonellis	Yes
Mr. Vona	Present

The Motion passed.

Due to technical issues with Ms. D'Entremont's audio, the NEPC presentation was taken out of order.

Review of Investments with NEPC: Mr. Driscoll provided a market update through September of 2023, reviewing the returns of all asset classes through 2023, and what is driving current performance. Scott noted that the market has been trading down, but a few key companies have been driving some returns during September and October. The offer to invest in the new PRIM vintage year will be discussed next month.

Annual Review of Rhumblin: Denise D'Entremont reviewed the Rhumblin S&P 500 Index Fund performance for 2023, reporting returns and withdrawals since the inception. Costs were reviewed as well as changes within the organization. Highlighted was the fact that the organization has stayed very stable and have not had much turnover in recent years.

Denise Exited the meeting at 9:50 AM

Review of Investments with PRIM: Mr. Daniele first reviewed PRIM's core beliefs driving its investments – risks, returns and cost. He then reviewed the PRIM Board members and highlighted the committees the Board has, especially the new ESG and compensation committees. Mr. Daniele ended his presentation discussing the numerous awards and recognitions that PRIM has received. Mr. Gurtz reviewed the asset allocation for the plan currently and performance over the past year. He showed the

market value of the plan spanning the past 20 fiscal years. He then focused on showing the PRIM performance against their core benchmark over a few time periods. He ended his presentation with an in depth performance review of each asset class. Mr. Gibson noted his appreciation of the long term benefits of partnering with PRIM, which now manages approximately one-half of the System's assets.

Future Meeting Dates: November 20, 2023; December 18, 2023; January 22, 2024; February 26, 2024.

Mr. Gurtz and Mr. Daniele exited the meeting at 10:27 AM.

Mr. Driscoll discussed the two presentations and reviewed PRIM and Rhumblin's performance. Mr. Gibson addressed PERAC's recently issued 2022 Comparative Analysis Report, which incorrectly reported the System's fee ratio in 2018, which was the date of comparison. Mr. Gibson has contacted PERAC, which has confirmed the error. PERAC will make the appropriate correction and change the report which is available on its website. Mr. Gibson will follow up and report back at the next meeting.

Scott Driscoll exited the meeting at 10:35 AM.

Board Counsel Report: Mr. Quirk discussed the *Parkka v. Barnstable and PERAC* Section 91A excess earnings case recently decided by CRAB and the impact on a family owned business. He provided an update on DALA decisions impacting the military service credit. There is pending legislation which could adjust these laws yet again that may be issued around Veteran's Day.

Report of the Executive Director: Mr. Horan reviewed the issues that have been found with the school's payroll. Staff is working with payroll and MUNIS to find a way to calculate the extra 2% deductions correctly moving forward. Once those deductions are corrected, we will send out bills for the missing 2% deductions to members to make their accounts whole. Mr. Horan also reviewed a letter from the IRS to the Town about the late filing of 2021 1099-R forms. He sent the Town Treasurer records from the previous administrator that documented the dates and times IRS was contacted to allow a log into the account for file submission. Hopefully this will suffice, and the IRS will not penalize the Town or Board for the late filing. Mr. Horan will update the Board when more information becomes available.

The Board reviewed the Budget through September 2023.

Update of cash books: Mr. Horan advised that the Cash Books for July will be submitted in the next week. Bank reconciliation has been done internally through September. The Town has also completed all bank reconciliations through September as well, thanks to the efforts of the new Town Treasurer.

Approval of Expense and Payroll Warrants

Motion by Mr. Vona, seconded by Ms. Tuccinardi, To approve the September and October Payroll and October Expense Warrants.

Roll Call:

Mr. Wellman	Yes
Mr. Gibson	Yes
Ms. Tuccinardi	Yes
Mr. Antonellis	Yes

Mr. Vona Yes

The Motion passed.

Correspondence Received: None.

Motion by Mr. Vona, seconded by Mr. Antonellis, To approve attendance at the New Administrator Training for staff members.

Roll Call:

Mr. Wellman Yes
Mr. Gibson Yes
Ms. Tuccinardi Yes
Mr. Antonellis Yes
Mr. Vona Yes

The Motion passed.

Public Records Requests: All requests have been satisfied.

PERAC Memos: PERAC Memo #20: Fourth quarter 2023 training schedule. PERAC Memo #21: Public Hearings on PERAC's Regulations Amendments. PERAC Memo #22: Data Submission to PERAC for the FY 24 Appropriation.

Update on Board Election: Only the incumbent has returned his nomination papers for the election at this point and we will update the Board in November if an Election will be necessary.

Enrollment of New Members

<u>Name</u>	<u>Mem Date</u>	<u>Position</u>	<u>Department</u>	<u>Group</u>
Peter Bradley	09/21/2023	Professional Aide	School	1
Paul DeFarias	10/16/2023	Firefighter	Fire Department	4
Rachel Hong	09/29/2023	Professional Aide	School	1
Joseph Martin	10/2/2023	Asst Executive Director	Retirement	1
Christine Rowley	10/5/2023	Professional Aide	School	1
Christopher Ryan	9/5/2023	Director – Town Planner	Community Development	1

New Retirement Applications

<u>Name</u>	<u>Ret Date</u>	<u>Position</u>	<u>Age</u>	<u>Service</u>	<u>Type</u>	<u>Dept</u>	<u>Group</u>
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Edward Pendergast	12/17/2023	Public Safety Ops. Manager	57	36 Years, 6 Months	SuperAnn, Option A	911 Comms.
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Buy Backs

<u>Name</u>	<u>Pay Date</u>	<u>Service Type</u>	<u>Years of Service</u>	<u>Retirement Board</u>	<u>Amount of Purchase</u>
Consuelo Abrisqueta	10/20/2023 (Payroll Deductions)	Refunded MTRS Time	1 Year, 0 Months	MTRS	\$5,585.56

Motion by Mr. Vona, seconded by Ms. Tuccinardi, to approve retirement benefits for Edward Pendergast.

Roll Call:

Mr. Wellman	Yes
Mr. Gibson	Yes
Ms. Tuccinardi	Yes
Mr. Antonellis	Yes
Mr. Vona	Yes

The Motion passed.

Mr. Gibson noted the exemplary public service of Mr. Pendergast to the citizens of Belmont and wished him good fortune in his retirement.

Motion by Mr. Vona, seconded by Ms. Tuccinardi, to approve new members and purchases of service.

Roll Call:

Mr. Wellman	Yes
Mr. Gibson	Yes
Ms. Tuccinardi	Yes
Mr. Antonellis	Yes
Mr. Vona	Yes

The Motion passed.

Member Deaths

<u>Name</u>	<u>Death Date</u>	<u>Option</u>	<u>Years of Service</u>	<u>Retirement Date</u>	<u>Gross Monthly Benefit</u>
William Kyle	10/15/2023	SuperAnn, Option A	37 Years, 6 Months	01/31/2007	\$3,512.92

Robert Garber	10/10/2023	SuperAnn, Option B (no funds remaining)	36 Years, 8 Months	12/31/2003	\$3,658.36
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The Board acknowledged the passing of members William Kyle and Robert Garber.

Chair's Report: Mr. Gibson noted PERAC's Data Questionnaire for the upcoming Fiscal Year. Mr. Gibson reported on his discussions with the Town and Segal regarding the timing of the payments of the Appropriation, which contemplates changing the schedule from two payments a year to possibly quarterly or a single payment. An adjustment could benefit the Town and the System. An update on any new information will be provided in November. Mr. Gibson referenced the EOTSS Cyber Security Grant Program that that is being offered in 2024 and requested that Mr. Horan take appropriate action.

Motion by Mr. Vona, seconded by Ms. Tuccinardi, to enter Executive Session under Purpose 6 of Open Meeting Law, and to reopen in open session thereafter.

Roll Call:

Mr. Wellman	Yes
Mr. Gibson	Yes
Ms. Tuccinardi	Yes
Mr. Antonellis	Yes
Mr. Vona	Yes

The Motion passed.

In the executive session the Board made a motion to accept the lease proposal received from Vale Realty to extend the lease in for one year with an option renew for one further year, at the current rate of rent (no increase).

Motion by Mr. Vona, seconded by Ms. Tuccinardi, to adjourn the Meeting.

Roll Call:

Mr. Wellman	Yes
Mr. Gibson	Yes
Mr. Antonellis	Yes
Ms. Tuccinardi	Yes
Mr. Vona	Yes

The Motion passed.

Meeting adjourns at 11:31 AM.

Documents Distributed:

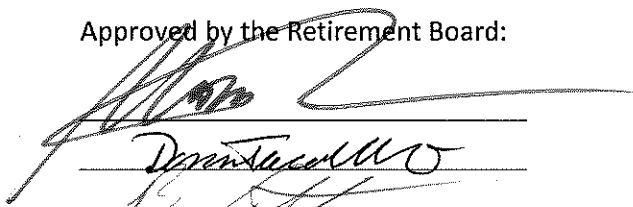
October 30, 2023, Agenda
NEPC October 2023 Presentation

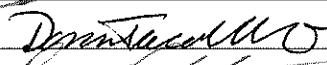
PERAC Memos #20-22
Rhumbline Presentation
PRIM Presentation
Vale Realty Lease
PERAC 2022 Comparative Analysis Report


Respectfully Submitted,

Ryan Horan
Executive Director

Approved by the Retirement Board:







November 20, 2023
